

Union County Law Library Resources Board Minutes

October 26, 2022

Attending: Stephen Badenhop, Law Library Board Chairperson; Perry Parsons, Law Library Board Vice-Chairperson, Tina Owens-Ruff, Law Library Board Trustee; Melissa Chase, Law Library Board Trustee, Rebecca Pokorski Law Library Board Trustee, and Michael Rucker, Law Librarian and secretary for the meeting.

Chairperson Badenhop called the meeting to order at 4:00 pm at the Union County Law Library.

First order of business was a review of the minutes from the last board meeting held on August 31, 2022. There were a few minor exceptions noted for correction after which a motion to approve was made by Rebecca Pokorski and seconded by Perry Parsons followed by unanimous approval.

The next order of business was a report from the Law Librarian in which it was reported that visitor statistics have remained consistent, that catalog updating had taken place and was ongoing and that Fall subscription deliveries were beginning to taking place.

Next, Chairperson Badenhop offered a review of the financials and revenues from September 2022 to the present date. It was reported that the financial health of the Law Library was satisfactory and sufficient revenues would be available to carry through to the end of the fiscal year. He then presented for review and discussion of the invoices incurred for September 2022 through October 2022. A motion to approve the invoices was made by Perry Parsons and seconded by Tina Owens Ruff and unanimously approved.

Under old business, it was reported that the purchase of a book cart which had been agreed upon from the previous meeting did not meet quality expectations and other options were discussed. A suitable replacement was found and a motion to approve the purchase was made by Perry Parsons and seconded by Tina Owens-Ruff and unanimously approved.

The first item offered for discussion under new business was a budget proposal for 2023 presented by Chairperson Badenhop. After an explanation of the costs and revenues expected for the 2023 fiscal year the budget discussion continued with the subject of Law Librarian's salary for 2023. Tina Owens-Ruff moved, and Melissa Chase seconded that the Law Librarian receive a 5% pay increase beginning on December 26, 2022. The motion passed unanimously. A motion to approve the budget was made by Tina Owens-Ruff and seconded by Rebecca Pokorski and unanimously approved.

The next item of new business dealt with a request which had been made by the Common Pleas Court for the purchase of the Domestic Relations Journal of Ohio. Vice Chairperson Parsons

advised the Board that he would seek further information concerning this request from Judge Fraser and the matter was tabled for further discussion.

The Board was then presented with a list of titles that were under consideration for either renewal or removal from the law library collection. It was determined that most of the list presented was outdated enough to be removed with one exception which was approved for renewal, along with two other new titles that were approved for purchase. Motion for approval was made by Tina Owens-Ruff and seconded by Rebecca Pokorski and unanimously approved.

The next meeting of the Law Library Resources Board will be held in January of 2023 with the exact date and time to be determined.

With the business of the Board concluded the meeting was adjourned.